



# 2018/2019 ANNUAL REPORT



# FIRSTLY WHO WE ARE

## OUR GUIDING AIMS

The Surrey Hills Neighbourhood Centre provides an inclusive, supportive and caring environment which promotes lifelong learning, personal development and well-being.

### SERVICES

To provide a rich range of programs and activities that meet community needs and interests, and provide opportunities for individuals and groups to connect with others in the community and promote social cohesion.

### COMMUNITY LEARNING

To be an organisation which promotes life-long learning, personal development and well-being in a culturally diverse community.

### PROCESS

To be a trusted and transparent organisation, operating in a responsive and collaborative manner.

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# 1 | CHAIR'S REPORT

## TIM O'LEARY

I'm pleased to report that the Surrey Hills Neighbourhood Centre has completed another successful year. Last year we celebrated 40 years of being a focal point and facilitator for much of the community's needs. We still have the energy and enthusiasm that has characterised our centre and community since the beginning 40 years ago.

Last year we condensed and updated our Strategic Plan. The Board continually reviews the plan.

We have close to 700 members, and over 250 volunteers. Many thousands attend centre facilitated activities like the Music Festival and Twilight markets, activities and classes. We were most pleased this year to lead the Surrey Hills Anzac Dawn Service in Surrey Gardens. Police estimates were that 2,000+ attended. This was a cooperative effort with Surrey Hills Historical Society, Mont Albert and Surrey Hills Rotary, Surrey Hills Progress Association and Boroondara Council.

This year we celebrate the 10th year of our Music Festival. The Board thanks the Music Festival Steering Committee and volunteers for the sterling effort made to deliver another great festival last year. Already the 10th festival is shaping up to be a great success. This high profile event enables thousands of our Surrey Hills community to participate, relax, meet and interact with other locals while enjoying the festival.

This year we continued with our evening annual volunteer appreciation function. Aside from the challenges of the weather it has been extremely

successful in enabling more volunteers to attend. It is another one of the occasions in which volunteers and members across various activities get to meet each other.

All the above activities are important ingredients in capacity building and resilience or in other terms the glue in making a more human and caring neighbourhood. This is a core aim of our centre.

I'm pleased to announce that in this report we again show a small surplus. Sadly this year we will lose Wally Scharley as a valued board member and, most importantly, as Treasurer. Under Wally's professional and cooperative guidance we have continued to refine our financial reports to both satisfy high external standards and also achieve clear readability and understanding. These do not always go hand in hand. We thank Wally for his many years of service.

At the 2018 AGM Peter Hall stood down from the board after serving 3 years as Chair. Peter's steady hand and wide knowledge of government and governance has been instrumental in contributing to the vibrant nature of SHNC. I often think "How would Peter Hall handle this " when considering various issues. Thank you Peter from all the board, staff, members and volunteers.

Our relationship with Boroondara Council continues to work well. We are very pleased that Council is working with us in a formal process of reviewing future needs and resources for SHNC.

We again are grateful for the continued support of Councillor Jane Addis. This year Jane has had the

### THE CHAIR OF THE SHNC BOARD

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**TIM O'LEARY**

## OUR PERFORMANCE

honour and extra responsibilities of being Mayor.

We have been pleased to support the Heritage Collection in moving to proposed new facilities and cooperative arrangements, with other historical collections within Boroondara to facilities being created at Canterbury Gardens. This will enable this significant collection to be better displayed and to be securely maintained.

We have continued to nurture existing relationships and build new ones with local and relevant organisations including, Mont Albert Surrey Hills Rotary (MASH), Bendigo Bank, Ross Hunt, Coles Local, and many other Union Road Traders.

We continue to support ventures that provide practical services to people within the immediate community as well as others from further afield.

Vivs Kitchen' continues to provide fresh cooked meals in low key friendly company to those who need meals and support due to homelessness or other issues. The Asylum Seekers Resource Centre Foodbank continues to thrive and expand from our centre.

This year we are proud to auspice a new initiative from the Surrey Hills community. YOU MATTER is a locally grown organisation contributing in an innovative way to practically supporting victims of domestic violence in Boroondara. We will provide advice and support and assist with volunteer recruitment.

These above ventures further illustrate the robust community we live in. We have a neighbourhood that cares and backs that caring up with volunteering and working with much thought and effort into filling gaps and avoiding duplicating services. Where practical these services go beyond our immediate neighbourhood.

We have a busy centre and a small number of staff who work hard to ensure that the centre fulfils its functions. There have been changes this year with some long serving staff moving on and subsequently new staff replacing them. The board expresses its appreciation for the years of dedicated work by our staff. We welcome new staff who in a short time have shown initiative and flexibility in understanding unique demands of our Surrey Hills Neighbourhood Centre.

Ms Shima Ibuki our Centre Manager is recognised beyond SHNC for her energy, enthusiasm and professionalism. We are proud to have her energy and skills at our Centre.

Finally thanks to all Neighbourhood Centre Board Members: Lynn Pickles Secretary, Wally Scharley Treasurer, Ruth Silva, Chris Callanan, Chris Bowyer, Nathalie Ng, Peter Piantoni, Deepak Bharadwaj, Ian Anderson and Jo Cave. All members volunteer extensively beyond board meetings. We have benefited from the range professional skills available at the table. I have appreciated the cooperation of members combined with robust, but good humoured, contributions.

## 2 | SHIMA IBUKI MANAGER'S REPORT

I feel very lucky to be associated with this organisation and have now been Centre Manager for over five years. My role is to oversee the operations of the Centre and manage a team of six employees who work in the office.

### OUR CENTRE IN NUMBERS



**One of the things I really enjoy about my role here at the Neighbourhood Centre is the unpredictability of my job. Truly! It seems that even though as an organisation**

**although we dutifully document our direction and create initiatives under them as part of our strategic planning, the year ends up unfolding in other**

**unexpected ways.**

**I think this has to do with how nimble we are as an organisation and how engaged we are with our community.**

## OUR MAIN AREA OF EXPERTISE

### Caring for people

There were new faces too in the office. We have a wonderfully collaborative team



Three initiatives that we didn't anticipate but regarded as worthwhile to support during the year were: taking over the management of the Surrey Hills ANZAC Dawn Service from the Surrey Hills Progress Association, establishing a community kitchen for people who are homeless or experiencing food insecurity, now known as Viv's Kitchen, and auspicing YOU MATTER, a program which furnishes homes for families and individuals escaping domestic and family violence.

In each case we were identified and approached by members of our community who had fantastic ideas but needed some level of support or management. In each instance the Neighbourhood Centre evaluated each project on its merits and set up a structure where the community still owned the activity but could leverage off the resources and structure of our organisation. It's great to add these activities to other community activities that we auspice which include The Surrey Hills Music Festival (now in its tenth year), the Surrey Hills Twilight Market, the distribution of the Surrey Hills Neighbourhood News, the Surrey Hills Neighbourhood Centre Heritage Collection and the Asylum Seekers Resource Centre foodbank.

Of course none of these things would be possible without our fleet of over 250 incredible volunteers who also help us run our regular groups like our walking groups, our bike groups, our parent led playgroups, the men's discussion group, the men's cooking group, laughter group, mah-jong, scrabble, qi gong, tai chi, drop in morning tea, knitting for charity, table tennis, book groups, stitch and chat group and our Board of Management.

I have got to know some very special people in these past 12 months at the Centre. One is Vivien Bortot of Viv's Kitchen who I think is an amazing individual and just the right person to motivate people and really appreciate everyone who comes along to her community kitchen. She definitely contributes to the energy around our Centre. I try to stop by to say hello to the prep team on Thursday afternoons and I love seeing the Cottage kitchen full of people and produce anticipating what the numbers will be that night and wondering whether they will have enough food! You can read more about Viv in this Annual Report.

I have also met and started working with Rochelle Bugno and Maxine Gross of YOU MATTER who are waiting to hear if they have been successful in their application for an annual City of Boroondara Strengthening Community Grant. Rochelle and Maxine are enthusiastic and driven by their understanding of the dignity and value people who are placed in the difficult circumstance of domestic violence deserve. They understand that for people and children to heal and continue their lives they need spaces that are nurturing and functional.

Pieter Van Wessem is another new face. Pieter is an energetic, warm and thoughtful volunteer who puts in considerable time to run Blokes in the Kitchen. Pieter took over the running of the group after another fantastic volunteer, Lisa Ryan, stepped down after running the program for two years. Pieter is the type of volunteer everyone wants! – calm, resourceful, considerate and genuinely enjoys what he does and understands why it's important.

The Surrey Hills Music Festival's steering committee has also been invigorated with new faces and a fresh approach. I have re-joined the committee after many years away and I am enjoying the collaboration and synergy between the committee members. Thank you to Jenny Gay, this year's Festival Director, Patrick Steele, Alison Dews, Jonathan Siow, Louise Ambry, Wing Chong and Jo Cave for all your work so far on delivering the 10th Surrey Hills Music Festival.

I also very much appreciate seeing the many loyal members and participants at the Centre who have been here over the years and shared their lives with fellow SHNC members. The Tai Chi self led group sent me an apologetic email recently after ten years of delivering the Neighbourhood News. I am constantly reminded of the longevity of commitment from many of the groups and people here. Sometimes it is sad when members or volunteers have to accept that the work they do here has grown unmanageable, like Margaret Tomlinson, who for many years tended our rose garden, and Carol Hando who used to supervise a Yooralla gardening group. Thank you to members like Carol and Margaret who have put in so many years of service. As some activities retire, others take their place.

## OUR PERFORMANCE

There were new faces too in the office. We have a wonderfully collaborative team with Mary Scopas Program and Marketing Coordinator, Chris Young Book Keeper, Ruth O'Sullivan and Melanie Marson on reception and Judy Little on Strength Training and room hire. Again, I really enjoy working with committed and generous people who care about each other and the people around them.

The Board of Management have continued their steady and considerate governance of the Centre. We are so lucky to have a talented and diverse range of people on the Board, led by Tim O'Leary.

Some partnerships were established or strengthened during the past 12 months. The running of the Surrey Hills ANZAC Dawn Service was possible due to a partnership between the Surrey Hills Neighbourhood Centre, the Mont Albert and Surrey Hills Rotary Club, the Surrey Hills Progress Association and unaffiliated residents. Coles Local has been a strong supporter of Viv's Kitchen as well as a major sponsor of the Music Festival. Bendigo Bank continues its wonderful support of the Music Festival and Ross Hunt Real Estate has also emerged as a major Festival sponsor this year as well as supporting us in other events like the Twilight Market and providing us with marketing assistance. Many other local traders in other ways have supported the Centre over the year including Saville Row Dry Cleaners, Anne's Pantry, Pure Bread Bakery, Bread Street, Reunion Café, the former Providence Food store, Canterbury Fletchers and all the businesses who advertise in the Surrey Hills Neighbourhood News.

Our organisation is supported by Neighbourhood Houses Victoria, Nikki Maddern from the Network of Inner East Community Houses, the Boroondara Mayor Councillor Jane Addis and Council officers Fiona Brown and Rose Babic from the Department of Community Planning and Development. We are also fortunate to have the support of the Hon Josh Frydenberg's MP's Office and Paul Hamer, Member for Box Hill.

Thank you each and everyone for your contribution towards our fantastic organisation.



**MEET OUR NEW PROGRAM MANAGER**

For 20 years I had enjoyed a career within large corporations, in finance, marketing and consultancy, however the experience of motherhood left me yearning for new career opportunities.

**MARY SCOPAS**

**MARY SCOPAS**  
**3 | MEET OUR PROGRAM MANAGER**

When my husband Bill and I moved to Surrey Hills almost 10 years ago with our one-year old daughter, Trinity, we felt blessed, privileged and excited. Although I had grown up across town, Bill had spent most of his life in Burwood and always had his heart set on owning a home in a beautiful tree-lined street. Luckily, he also had the foresight of buying near a railway station!

Although the first year in our new home was exciting it also required some adjusting. We had spent the last 9 years living in the bustle of Fitzroy, enjoying the many cafes, restaurants and vibrancy that inner city has to offer. In comparison Surrey Hills was so quiet. Our first year was spent settling into our new home, choosing a school for Trinity, yes we did all the school tours, and continuing to work full-time in the CBD. That train line came in handy.

For 20 years I had enjoyed a career within large corporations, in finance, marketing and consultancy however the experience of motherhood left me yearning for new career opportunities, so with Trinity turning 5 and about to start school, I decided to take a career break.

In 2014 I commenced a volunteer role at The Royal Children's Hospital. The hospital was an amazing experience. I witnessed families in need, illness but above all hope and love. The service provided by the hospital to the families and children who put their trust in their care was inspiring. So inspiring that I went back to complete a post graduate degree at Monash in Human Rights Law.

Why Human Rights? Human Rights Law is a specialised area of law that puts the person at the centre of any law development in this field. It is unique and its objectives are aspirational. However, at its very core it holds a simple principle: treat every human being with dignity and respect, simply because they are human. This is a principle that I aspire to achieve.

Upon completion of my studies I considered my career options. My core objective was to work within communities, better connect with people and assist people, particularly those that are vulnerable. Mental illness, disability, domestic violence can co-exist in any community, so with this in mind and when the SHNC opportunity presented, only a month after completing my studies, I thought why not start within my own community!

I have now been with SHNC since April 2019. I have met many new people and I look forward to meeting many more, although you will have to forgive me if I occasionally forget names! So how would I summarise the last 5 months? The first thing I noticed when I started at the Centre was the warm and caring environment. Everyone is welcome and the team, most who are also new to the Centre, genuinely enjoy working here and will go beyond their role to assist Centre members and other team members. We are a true team often multi-skilling and filling in for each other. Not only do I act as the marketing and program lead but I often end up welcoming people into the Centre, answering calls and even cleaning up after events and I love the experience.

My goal over the next 12 months is to continue to support existing members but also expand and better connect with families, who represent a significant part of our community as well as identify and work with more vulnerable members around us. I have had the privilege of observing the work done by Viv's Kitchen, who provide low cost meals to anyone who would like to join, the support of the community in donating food to the ASRC and the trial of You Matter, a supportive environment for women escaping domestic violence.

In January 2020 we will kick off our new marketing themes of 'Inclusion and Sustainability' so watch out for lots of new initiatives from early next year. We have had lots of requests to bring back Kombucha workshops, Beeswax Wraps and new art, cooking and exercise programs so keep an eye out for these events and more!

Finally, I would like to thank everyone for making me feel welcome. I look forward to providing lots of new and fun initiatives, meeting more new people and above all I hope that I am able to fulfil the objectives of our Centre, to provide an inclusive, supportive and caring environment for all members in our community and beyond.

## MEET OUR BOOK KEEPER



Although I had lived in Surrey Hills for more than twenty years I knew little about the Neighbourhood Centre before I was enticed to join the Music Festival committee in February 2013. What I then found was a wonderful organisation which seemed to me to be the best-kept secret in Surrey Hills.

## OUR STAFF

I had four stimulating, sometimes challenging, years on the Music Festival committee, and I was delighted, in late 2015, to be invited to join the staff; I have enjoyed being a member of the Centre's team for now almost four years.

We are a strong team. This is in part thanks to Shima's positive leadership, and in part a reflection of the quality of the staff we have been able to recruit. Even this last year, when the number of staff changes gave the Centre an almost kaleidoscopic look at times, we have all pulled together to deliver our services to our community with professionalism and consideration. We work essentially as a team of equals (well, Shima is clearly a bit more equal than the rest of us 😊). We all share, we all contribute.

I have come to the Centre with my experience as a chartered accountant. I've had a broad professional background, at the core of which has been twenty five years of financial management of small organisations. I have always enjoyed small organisations – small enough that the individuals are more important than the roles they fulfil.

The Centre's team is backed up by the Board. From my viewpoint I'd like to thank, in particular, our Treasurer Wally Scharley. Working with Wally has been a great pleasure. He's had nine years on the Board during which he has not only fulfilled the Treasurer's role, but also played an active role on the Music Festival committee – all of this as a volunteer. One way and another I've worked with Wally for the past seven years. He's been a great asset to the Centre, and we will certainly miss his knowledge and experience.

I believe that this Centre contributes to our community – to the community which has been my home for the past thirty years – in three broad ways:

Firstly we have the Centre's activities – which may be classes to attend to learn skills and crafts or to keep fit, or volunteer groups to join for sociable participation. These activities are well-supported and provide many opportunities for people to engage with each other in pursuit of common interests. And projects like our Sharing Journeys have helped us to appreciate some of the cultural riches that we have within our neighbourhood. (We still have a few books available – please ask at Reception!).

We also have the Music Festival. This is our major event each year, and it in many ways epitomises the Centre overall. It is run by volunteers – by a dedicated team who work year-round to support the Festival Director to design and deliver a great event, and then, on the day, a hundred or more volunteers who man the various stations to ensure that the Festival is delivered smoothly and safely. It provides a wide range of quality musical performances from both within and beyond Surrey Hills, and it acts as a social centre, on the day, when our community can drop in – for a brief stop or a prolonged visit – listen to terrific music, and catch up with friends and neighbours.

And finally, and to my mind most valuably, we support those in our community who provide opportunities to help people less fortunate than we are:

- Our food drop-off service to provide essential supplies to the Asylum Seeker Resource Centre's Foodbank has been well-supported since we introduced it almost four years ago, providing essential support to some of the most disadvantaged people in this city. We have a roster of volunteers taking turns to deliver the donations we have been given to Footscray fortnightly and sometimes weekly. This consistent support is well-appreciated at ASRC.
- For almost a year now Viv Bortot's team have been providing an excellent hot meal each Thursday evening for those who cannot provide this for themselves. This service, also supported by a great team of volunteers, helps some of those in our community who have fallen through the cracks.
- And finally I am delighted that we are now auspicing the You Matter start-up, an ambitious project to provide safe housing for women fleeing domestic violence.

For me this is a Neighbourhood Centre with a heart. We are a social centre, with a ready welcome when you call in. We are enthusiastic for new ideas, and always open to support those who provide care and compassion for those who need help. It is my great good fortune to work in such a stimulating environment.



### SHEENA MATHIESON

Creating Connections is our art program for people with Young Onset Dementia and is funded by a City of Boroondara Innovations Grant.

Creating Connections has been running on Friday afternoons since the start of 2019, thanks to a Boroondara Innovations Grant and the backing of Shima and staff at Surrey Hills Neighbourhood Centre.

I facilitate this wonderful program along with occupational therapist Angela Pollock and assisted by volunteer Audrey Orr from Dementia Australia.

## OUR PROGRAMS

We engage participants in a range of activities including relief print, monotypes, drawing, acrylic and oil painting, collage, watercolours, dry pastel and oil pastels. The vibrancy and immediacy of the artwork which is produced is inspirational.

So too is what happens within the group. Stories are shared, participants help each other, and those who can participate in more substantial ways do. For example one of our participants is also our resident photographer; taking beautiful shots of work being made and reviewed and sharing these photos with the group using his online platform.

Creating Connections helps people with Young Onset Dementia de-stress, exercise, increase cognitive, memory and neurosensory abilities, improve interpersonal relationships and feel more self-fulfilled in a social context. It allows people with dementia to feel valued for what they can produce now as part of their unique identity.

Over time, we have seen the group flourish. Many

participants who were at first hesitant and nervous now look forward to attending the weekly sessions. The group has generated amazing art works, whilst at the same time has provided wonderful opportunity for participants to meet others living with the disease, forming friendships and a support base that is unique and vital to the social and mental wellbeing of the group members. The group behave as a cohort at ease with each other and there is a warm, friendly feeling in the room where they meet.

One of the carers wrote, "I wanted to express my thanks to Janelle, Sheena and Angela. The program is fantastic! The calm, creative and supportive environment was a tonic, I am so grateful for the opportunity that you gave us. If you ever run one for carers I would love to attend!"

And as Audrey Orr says, 'I have worked with people with dementia a lot but have never seen work produced like this before. There needs to be more of this!'



### VIV BORTOT

Over the last couple of years, I began noticing homeless and begging people in Balwyn and Camberwell. After working at Fareshare for 6 months I felt I wanted to do something locally where I also would meet the clients in person.

## OUR PROGRAMS

Over the last couple of years, I began noticing homeless and begging people in Balwyn and Camberwell. After working at Fareshare for 6 months I felt I wanted to do something locally where I also would meet the clients in person. On approaching Shima, who I barely knew, I received an overwhelming “yes” response to create something at the neighbourhood centre. Shima and other staff were very helpful and supportive of the initiative and so it made my task easier.

When the call for volunteers was put out in the Surrey Hills newsletter it clearly struck a chord with many people in the local community who had either noticed the same homelessness and/or felt compelled to contribute and be part of helping in some way. We had over 90 volunteers sign up. A truly incredible show of support.

I wanted to not just cook meals but create a warm welcoming environment where clients would feel “special” and respected. I wanted it to be somewhat like a restaurant where clients are served by the volunteers. The Cottage has a beautiful outdoor environment, surrounded by greenery and yet still private.

We approached some local businesses who generously gave us money to fund our project. Coles Local have been the main contributor as they donate fruit and vegetables and sometimes meat that would otherwise be donated to Second Bite or get dumped.

On our first cooking day, having no idea of how many clients to expect, we cooked 60 meals. It was mayhem in the kitchen with 4 of us cooking and there was no way the domestic kitchen could cope with oven cooked meals for 60.

We had 1 client arrive on time at 5pm. The volunteers, myself included, were so enthusiastic and inquisitive, asking him lots of questions, that I think the poor man was not sure what he had walked into. When the second and only other client for the evening arrived at 6.30, the look of relief on the first clients face was palpable. It took a few months for word to get around and numbers to pick up.

The most people we have had is 24 and that is really maximum for space and kitchen capacity. I know some kitchens do meals for 200 people but I believe the quality of the food is compromised. At the SHNC we run an intimate dinner and everyone is made to feel very welcome.

The eclectic array of clients makes the evening a fun and vibrant place to be. We have had all sorts of people come along, from young families, to YWAM ( youth with a mission ), to older socially isolated people, people with physical disabilities, people who have experienced serious trauma in their lives, people of different races, and cultures. Everyone brings something special to the evening. Most people who come contribute to the lively conversation and all enjoy the delicious lovingly made 3 course meals we serve every week.

We’ve had a few cooking disasters, but have managed to recover. We’ve had a few Fishes and the Loaves efforts, where we had to stretch meals to be able to feed everyone. It was all a learning curve and now it runs smoothly.

All the volunteers come with good will, good humour and a willingness to work hard.

The cooking shift, is often a combination/sharing of ideas for creating variations on meals/recipes and everyone learns or contributes in some way. The Serving shift volunteers are all very humble and really understand that we are about mutual respect but really making sure that the clients are made to feel valued. When possible, the volunteers will also sit with the clients to chat and enjoy a meal themselves. There is often food left over for clients to take home. This includes meals but also fruit and vegetables. For many reasons, many clients struggle to cook for themselves and so having a good square meal and social interaction is invaluable.

The feedback I get when I talk to the volunteers, is that they enjoy it as much if not more than the clients themselves. Volunteers meet other local people in their community; they are united by a common purpose; they learn new ideas/recipes/ cooking short cuts; they sample the cooking and

mostly they feel a deep sense of satisfaction from making a difference in their community. I encourage the cooking volunteers to come along at least once to the serving shift to meet the clients and see for themselves just how appreciative the clients are.

The astonishing level of response and continuing commitment from the volunteers is a reflection of the nature and generosity of the Surrey Hills community.





It's been another busy year in the Cerini Room in The Cottage. You're invited to pop in any Monday between 10am and 3pm if you have any topic concerned with the history of 3127 that you would like to research or if you have something you would like to donate to the collection.

## 7 | SUE BARNETT SURREY HILLS NEIGHBOURHOOD CENTRE HERITAGE COLLECTION

Our collection now has a significant presence on the Victorian Collections online catalogue with over 2000 entries. This gives researchers all around the world access to our collection. It is a wonderful resource with the infrastructure supported by Melbourne Museum and Museums Australia (Victoria). It is free both to us a contributing organisation and also to users. An added bonus for us volunteers is that by looking at the entries made by other collecting organisations, we can benchmark our efforts. The following short list gives you an idea of the variety of organisations contributing to this heritage database - and they are far from being 'just' historical societies: Ambulance Victoria Museum (99 items), Australian Lace Guild - Victorian Branch (119 items), Ballarat Mechanics' Institute (1592 items), Churchill Island Heritage Farm (401 items), Greensborough Historical Society (6560 items), Kiewa Valley Historical Society (1215 items), Kew Historical Society (2706 items), Royal Australian & New Zealand College of Obstetricians & Gynaecologists (401 items), Ringwood RSL (836 items), Rutherglen Historical Society (2864 items). Greensborough Historical Society was the winner in this year's Victorian Collections Award for Excellence in Museum Cataloguing (Volunteer-Run Organisations), with Kew Historical Society being highly commended. Something for us to aspire to. Our thanks to the Board of Management for providing volunteers with the opportunity to attend advanced training sessions at the Victorian Collections Days later this month when we will hear presentations on topics including collection management, conservation and exhibition skills. I encourage you to have a look at the Victorian Collections website. See <https://victoriancollections.net.au/> where you can access our collection by searching on Surrey Hills Neighbourhood Centre.

Over the last twelve months the number of active volunteers with the SHNCHC has reduced to five with Julie Kohry having taken up other interests and Keith Wilson temporarily living away from Surrey Hills. My thanks go to Lorraine Bates, Max Holt, Susan Johns and Irene Poon, who continue to devote many hours to sifting, collating, cataloguing and making inventories of existing and newly donated material, not to mention responding to general research enquiries. We have had 29 new donations to date this

## OUR PROGRAMS

calendar year and one of these entailed over 50 individual items (mainly photos) related to three families with longstanding connections to this area. My thanks also go to Ken James who follows up specific requests for information from Public Records Office of Victoria files.

With 3127 straddling two municipalities, we endeavour to contribute to public events in both. Last September we combined with Box Hill Historical Society to conduct a cemetery tour during Whitehorse Heritage Week. On the theme of gardeners, one of the personalities we researched was Edward Vidler, who lived locally. He was a publisher who concentrated on work by local artists and authors in an attempt to popularise Australian art and literature and as a keen naturalist himself, he wrote and published books on Australian flora and fauna. In 1932 his knowledge and interest resulted in him being appointed as an honorary joint curator of the Maranoa Gardens in Balwyn, where he helped to design the structure of native plantings. His role seems to have been largely overlooked. With the centenary of the gardens marked for celebration in a few years, it is hoped this will be rectified.

In this year's Whitehorse Heritage Week, with the theme of 'Healthy Heritage' we will assist with another cemetery tour and also a bus tour, the latter will bring us down Mont Albert and Union Roads and past the site of 'Mosgiel Private

Hospital' where a great many local babies were born prior to the opening of Box Hill Hospital. And speaking of Union Road, the self-guided audio tour of the history of the Union Road shops is set to be launched. Accessed through Samsung tablets via words, images and audio, the tour steps in and out of the decades over a century of changes in retail and shopping habits. Following the official launch, the tablets will be available for loan from the Centre's Office. This project was made possible through a City of Boroondara / Balwyn Rotary Community Strengthening Grant. The app was developed by Neville and Rosanna Clark of Disk-Edits Pty Ltd in Adelaide, seen in a very recent photo taken when they visited Union Road. J&V Warren-Smith Auto is featured on the tour; the garage was purpose-built in and a third generation of the Warren-Smith family are now involved in the business.

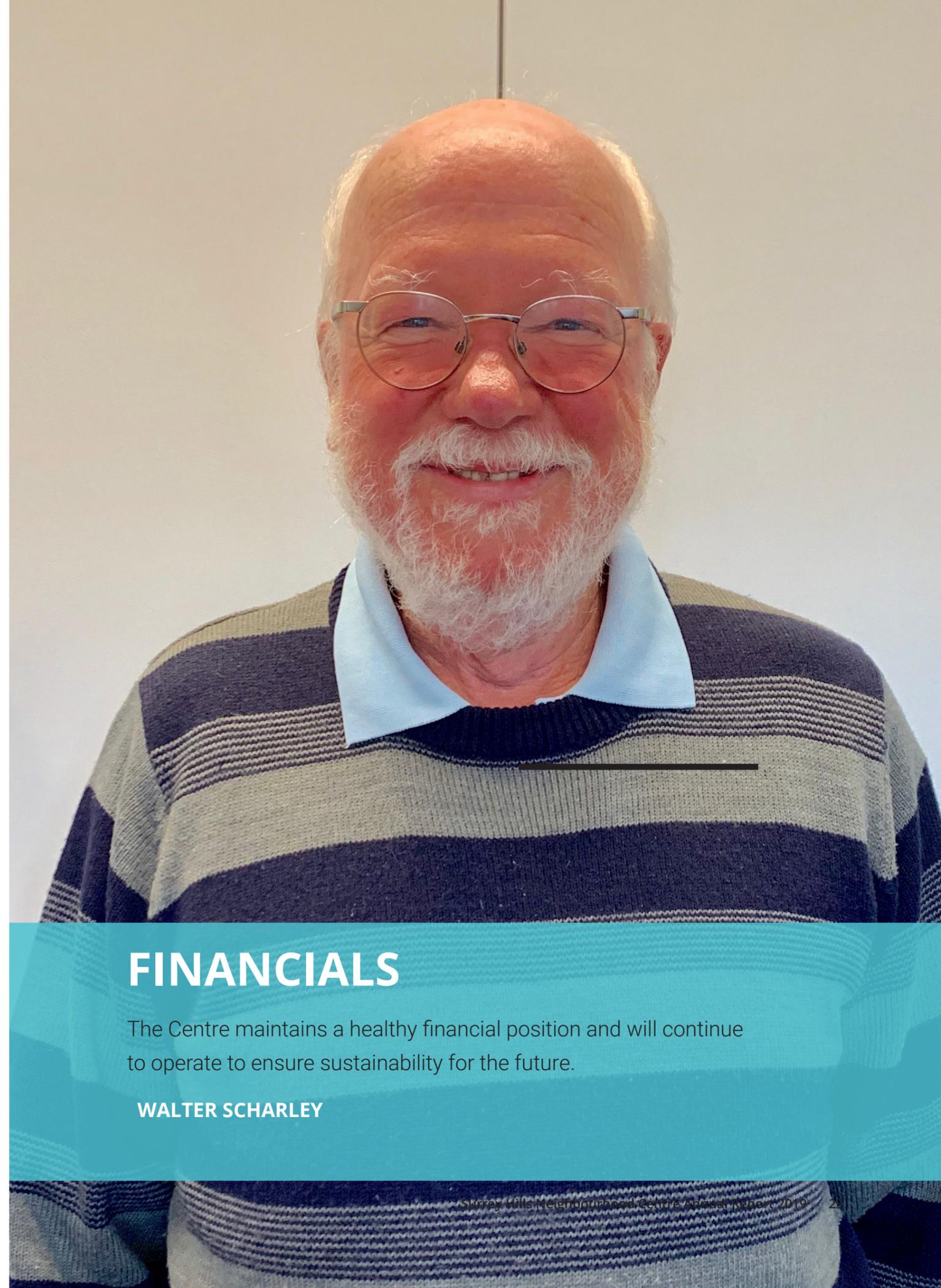
It's been another busy year in the Cerini Room in The Cottage. You're invited to pop in any Monday between 10am and 3pm if you have any topic concerned with the history of 3127 that you would like to research or if you have something you would like to donate to the collection.

Finally, I again extend my thanks to the staff and Board of the Centre for their continuing support of the volunteers of the SHNCHC in documenting and preserving the history of 3127.



*'Now and then' - Phillip Warren-Smith steps back to 1991 when he was last photographed for posterity.*

*Sue Barnett, Shima Ibuki, Phillip Warren-Smith with Rosanna and Neville Clark, who developed the app for the Union Road self-guided audio*



## FINANCIALS

The Centre maintains a healthy financial position and will continue to operate to ensure sustainability for the future.

**WALTER SCHARLEY**

WALTER SCHARLEY

# TREASURER'S REPORT

The Statement of Financial Performance shows:

Net operating Income from running the Centre:	\$	375
Music Festival surplus:	\$	1,878
Twilight Festivals surplus	\$	2,284
Heritage Collection surplus	\$	1,027

In assessing our future sustainability, it is important that we achieve sufficient funding from our day to day activities and not be reliant on fund raising to cover operational costs.

Activity income was up by 7% and operating costs excluding staffing costs was up 6.4%. Staffing costs were up by 8.9% but was funded through an additional grant received from the Department of Health & Human Services.

Operating costs were in line with budget.

Our major reduction in income was from room hire. Due to an increase in community events organised by the Centre this has impacted on the room availability.

In line with the Board's decision, surpluses from the Music Festival and the Twilight Festivals are transferred to separate Reserves to be used for expenditure of long term benefit to future operations of the Music Festival and special projects.

Accumulated Members Funds total \$215,559 up from \$210,739 last year. The Funds comprise:

General Accumulated Funds	\$	188,359
Music Festival Reserve	\$	18,060
Special Project Reserve	\$	9,140

The Centre maintains a healthy financial position and will continue to operate to ensure sustainability for the future.

On a personal note I would like to thank Shima and her staff, especially Chris Young, for making my role such a pleasant experience and for doing all the hard work.

On behalf of the Board, I commend this Financial Report to our members.

Director:  
A.R Ager CA, BEc  
Registered Company Auditor

Assur Pty. Ltd.  
PO Box 987  
Level 1, 189 Coleman Parade,  
Glen Waverley, VIC 3150  
ABN. 78 167 481 834  
T: +61 (3) 9560 0211  
M: +61 419 541 727  
F: +61 (3) 9561 5497  
E: tony.ager@optusnet.com.au

Authorised Audit Company  
No. 453122

## Report on the Audit of the Financial Report

### Opinion

We have audited the financial report of Surrey Hills Neighbourhood Centre Inc (the association), which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet as at 30 June 2019, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2019 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Reform Act 2012 and the Australian Charities and Not-for-profits Commission Act 2012. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Reform Act 2012, the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Independent Auditor's Report to the Members

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

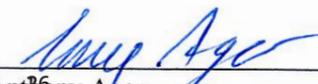
- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on: 14<sup>TH</sup> AUGUST, 2019

ASSUR PTY. LTD

ASSUR PTY LTD  
Authorised Audit Company Number: 453122  
Chartered Accountants

  
Anthony Ager  
Director - Audit & Assurance  
Chartered Accountant

SCHEDULE 1

Regulation 15

FORM 1

Associations Incorporation Reform Act 2012

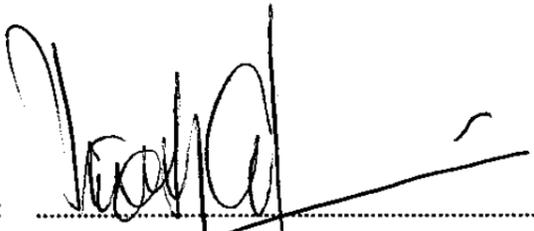
Sections 94(2)(b), 97(2)(b) and 100(2)(b)

*This form is required to be provided to the members at the AGM with the association's' accounts.*

**Annual statements give a true and fair view of the financial performance and position of incorporated association.**

**We, Timothy O'Leary and Walter Scharley being members of the Board of the Surrey Hills Neighbourhood Centre Inc. certify that:**

**The statements attached to this certificate give a true and fair view of the financial performance and position of the Surrey Hills Neighbourhood Centre Inc. during and at the end of the financial year of the association ending 30 June 2019.**

Signed:   
Dated: 6/8/2019

FINANCIALS

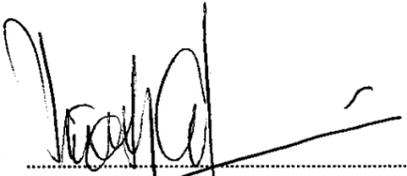
SCHEDULE 1  
 Regulation 15  
 FORM 1  
 Associations Incorporation Reform Act 2012  
 Sections 94(2)(b), 97(2)(b) and 100(2)(b)

*This form is required to be provided to the members at the AGM with the association's' accounts.*

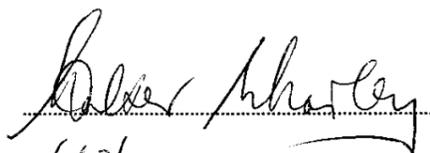
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We, Timothy O'Leary and Walter Scharley being members of the Board of the Surrey Hills Neighbourhood Centre Inc. certify that:

The statements attached to this certificate give a true and fair view of the financial performance and position of the Surrey Hills Neighbourhood Centre Inc. during and at the end of the financial year of the association ending 30 June 2019.

Signed: 

Dated: 6/8/2019

Signed: 

Dated: 6/8/2019

SURREY HILLS NEIGHBOURHOOD CENTRE INC.  
 Charity ABN: 85 629 719 592  
 STATEMENT OF FINANCIAL PERFORMANCE  
 FOR THE YEAR ENDED 30 JUNE 2019

	NOTE:	2019	2018
<b>INCOME</b>			
Grants Received	2	\$ 152,809	\$ 136,124
Activities Income	3	\$ 142,775	\$ 132,941
General Income	4	\$ 46,602	\$ 54,152
Membership Fees		\$ 9,480	\$ 8,810
Interest Income		\$ 4,807	\$ 3,653
		<u>\$ 356,473</u>	<u>\$ 335,680</u>
<b>EXPENDITURE</b>			
Activities Costs	5	\$ 82,861	\$ 75,226
Administration Costs	6	\$ 15,261	\$ 14,948
Audit Fees		\$ 1,430	\$ 1,399
Bank Transaction Fees		\$ 3,495	\$ 2,575
Building Costs	7	\$ 13,930	\$ 13,677
Depreciation - Fixtures & Equipment		\$ 8,990	\$ 12,059
Depreciation - IT Development Costs		\$ 4,220	\$ 3,980
Insurance - General		\$ 2,132	\$ 1,917
Insurance - Worksafe		\$ 2,136	\$ 2,134
Printing Course Brochures		\$ 1,676	\$ 1,102
Staffing Costs	8	\$ 213,940	\$ 196,332
Utilities		\$ 6,027	\$ 4,470
		<u>\$ 356,098</u>	<u>\$ 329,819</u>
		<u>\$ 375</u>	<u>\$ 5,861</u>
<b>NET OPERATING INCOME FOR YEAR</b>			
<b>OTHER INCOME &amp; EXPENSES</b>			
Music Festival Surplus (Loss)		\$ 1,878	\$ 3,882
Net Income from Fund Raising Activities		\$ 2,284	\$ 4,414
Heritage / Local History Projects	9	\$ 1,027	\$ (179)
		<u>\$ 5,189</u>	<u>\$ 8,117</u>
<b>NET OTHER INCOME</b>			
		<u>\$ 5,564</u>	<u>\$ 13,978</u>
Less Transfer to Festival Reserve		\$ 1,878	\$ 3,882
Less Transfer to Special Projects Reserve		\$ 1,929	\$ 3,950
		<u>\$ 1,757</u>	<u>\$ 6,146</u>
<b>NET SURPLUS (LOSS) FOR YEAR</b>			

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**STATEMENT OF FINANCIAL POSITION**

AS AT 30 JUNE 2019

	<b>NOTE:</b>	<b>2019</b>	<b>2018</b>
<b>MEMBERS FUNDS</b>			
Members General Accumulated Funds	<b>10</b>	\$ 188,359	\$ 186,602
Festival Reserve	<b>11</b>	\$ 18,060	\$ 16,182
Special Projects Reserve	<b>12</b>	\$ 9,140	\$ 7,955
		<u>\$ 215,559</u>	<u>\$ 210,739</u>
<b>Represented by:</b>			
<b>CURRENT ASSETS</b>			
Bank Accounts		\$ 38,319	\$ 74,098
Petty Cash Float		\$ 600	\$ 600
Cash on Hand		\$ 350	\$ 50
Accounts Receivable		\$ 1,912	\$ 1,442
Other Debtors		\$ -	\$ -
Prepaid Expenses		\$ 2,847	\$ 2,754
		<u>\$ 44,028</u>	<u>\$ 78,944</u>
<b>INVESTMENTS</b>			
Cash on Deposit		\$ 66,856	\$ 21,216
Term Deposits		\$ 192,854	\$ 173,687
Shares at cost - Bendigo Community Bank		\$ 500	\$ 500
		<u>\$ 260,210</u>	<u>\$ 195,403</u>
<b>FIXED ASSETS</b>			
Fixtures & Equipment at written down value	<b>13</b>	\$ 29,681	\$ 38,671
IT Development Costs at written down value	<b>13</b>	\$ 4,943	\$ 9,163
		<u>\$ 34,624</u>	<u>\$ 47,834</u>
<b>TOTAL ASSETS</b>		<u>\$ 338,862</u>	<u>\$ 322,181</u>
<b>LESS CURRENT LIABILITIES</b>			
Sundry Creditors		\$ 19,945	\$ 8,483
Accrued Expenses		\$ 11,021	\$ 10,126
Income Received in Advance		\$ 26,343	\$ 25,601
Festival Funds in Advance		\$ 21,815	\$ 20,217
Grants Received in Advance		\$ 21,587	\$ 13,743
Annual Leave Accrued		\$ 13,069	\$ 15,491
Long Service Leave Accrued		\$ 9,523	\$ 17,781
		<u>\$ 123,303</u>	<u>\$ 111,442</u>
<b>TOTAL LIABILITIES</b>		<u>\$ 123,303</u>	<u>\$ 111,442</u>
<b>NET ASSETS</b>		<u>\$ 215,559</u>	<u>\$ 210,739</u>

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED 30 JUNE 2019

	<b>2019</b>	<b>2018</b>
<b>Cash Flows from Operating Activities</b>		
Net Surplus excluding Investment Income per Statement of Financial Performance	-\$ 3,051	\$ 2,493
Adjustments to reconcile Net income to Net Cash provided by Operations:		
Increase (Decrease) in Accounts Receivable	\$ (470)	\$ 6,078
Prepaid Expenses	\$ (93)	\$ (157)
Festival Funds Received in Advance	\$ 1,598	\$ 7,123
Increase in Accrued Expenses	\$ 895	\$ (740)
Increase in Income in Advance	\$ 741	\$ 1,471
Increase in Grants Received in Advance	\$ 7,844	\$ 6,963
Increase in Annual Leave Accrual	\$ (2,423)	\$ 4,147
Increase in Long service Leave Accrued	\$ (8,258)	\$ 2,655
Payroll Superannuation Payable	\$ 11,123	\$ (1,068)
Payroll PAYG Payable	\$ 1,347	\$ 1,696
GST Payable	\$ 13,210	\$ 16,039
Depreciation	\$ (1,006)	\$ 87
Credit Card Debt	\$ -	\$ -
<b>Net Cash provided by Operating Activities</b>	<u>\$ 21,457</u>	<u>\$ 46,787</u>
<b>Cash Flows from Investing Activities</b>		
Interest Income	\$ 4,807	\$ 3,653
Purchases of Plant & Equipment	\$ -	\$ (14,139)
<b>Net Cash from Investing Activities</b>	<u>\$ 4,807</u>	<u>\$ (10,486)</u>
<b>Cash Flows from Financing Activities</b>		
Transfers to Reserves	\$ 3,064	\$ 5,145
<b>Net Increase (Decrease) in cash and cash equivalents</b>	<u>\$ 29,328</u>	<u>\$ 41,446</u>
Cash and cash equivalents at beginning of year	\$ 269,651	\$ 228,205
<b>Cash and cash equivalents at end of year</b>	<u>\$ 298,979</u>	<u>\$ 269,651</u>

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019****Note 1**

The Financial Statements are a special purpose financial report prepared to satisfy the financial reporting requirements of the Associations Incorporated Reform Act 2012.

The Surrey Hills Neighbourhood Centre Inc. is a Tier Two entity for the purposes of the Act. The Board has determined that the association is not a reporting entity.

The financial statement has been prepared in accordance with Australian Accounting Standards where applicable and material to the reporting of the entity.

The Financial statements are prepared on an accruals basis.

The Financial Statements are based on historical cost with no adjustment to reflect changing money values.

No value has been placed on donated goods or services provided to the entity.

Depreciation has been calculated on effective life of assets as determined by the Board.

Annual Leave for staff is valued on annual leave due but not yet taken as at balance date.

Long Service Leave for staff has been accrued based on years of service.

Personal Leave (Sick leave) has not been accrued.

Under rules of mutuality, the entity is exempt from income tax on member's activities.

**(a) Events after the reporting period:**

The Board is not aware of any matter or circumstance that may affect the operations of the association nor affect the results as disclosed in the financial statements.

The Board is not aware of any contingent liabilities as at the date of this report that would affect the financial position of the association.

**Note 2****Grants Received**

	<u>2019</u>	<u>2018</u>
City of Boroondara	\$ 56,627	\$ 56,006
Dept. of Health & Human Services	\$ 79,277	\$ 60,391
City of Boroondara Strength Training	\$ 16,905	\$ 16,805
Special Projects Grants	\$ -	\$ 2,922
	<u>\$ 152,809</u>	<u>\$ 136,124</u>

**Note 3****Activities Income**

Playgroup fees	\$ 5,394	\$ 5,087
ANZAC Day Service Contributions	\$ 1,952	\$ -
Fundraising Activities	\$ 695	\$ -
Class Fees	\$ 120,769	\$ 110,904
Volunteer Programmes	\$ 13,965	\$ 16,950
	<u>\$ 142,775</u>	<u>\$ 132,941</u>

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019 - continued****Note 4****General Income**

	<u>2019</u>	<u>2018</u>
Net Advertising Revenue - Neighbourhood News	\$ 1,455	\$ 2,147
Venue Rental Income	\$ 43,570	\$ 50,762
Centre Produced Book Sales	\$ -	\$ 89
Other Income	\$ -	\$ 298
Donation Income	\$ 1,500	\$ 500
Dividend income	\$ 77	\$ 66
Bendigo Bank Incentive Income	\$ -	\$ 290
	<u>\$ 46,602</u>	<u>\$ 54,152</u>

**Note 5****Activities Costs**

Centre Activities Expenses	\$ 1,011	\$ 1,107
Miscellaneous Expenses	\$ -	\$ 688
ANZAC Day Service Expenses	\$ 936	\$ -
Playgroup Expenses	\$ 50	\$ 294
Tutor Expenses	\$ 76,684	\$ 69,625
Volunteer Led Program Expenses	\$ 4,180	\$ 3,512
	<u>\$ 82,861</u>	<u>\$ 75,226</u>

**Note 6****Administration Costs**

AGM, Committee and Registration Expenses	\$ 1,260	\$ 1,409
IT Expenses	\$ 4,837	\$ 4,549
Equipment Maintenance	\$ -	\$ 670
Office Supplies, Postage and Delivery costs	\$ 1,876	\$ 805
Subscriptions	\$ 933	\$ 983
Telephone	\$ 4,168	\$ 4,267
Gifts	\$ 493	\$ 460
Staff Recruitment Costs	\$ 674	\$ 466
Training and Conferences	\$ 1,020	\$ 1,339
	<u>\$ 15,261</u>	<u>\$ 14,948</u>

**Note 7****Building Costs**

Cleaning	\$ 8,931	\$ 9,007
Maintenance	\$ 507	\$ 362
Security & Caretaker Costs	\$ 4,492	\$ 4,308
	<u>\$ 13,930</u>	<u>\$ 13,677</u>

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019 - continued****Note 8****Staffing Costs**

	<u>2019</u>	<u>2018</u>
Salaries	\$ 211,704	\$ 166,950
Superannuation	\$ 18,885	\$ 15,604
Casual Office Staff	\$ 2,761	\$ 6,977
Annual Leave Accrual	\$ (2,423)	\$ 4,146
Long Service Leave Accrual	\$ (8,258)	\$ 2,655
	\$ (8,729)	\$ -
	<u>\$ 213,940</u>	<u>\$ 196,332</u>

**Note 9****Heritage / Local History Projects -**

Donations and Revenue Received	\$ 1,062	\$ 927
Expenditure	\$ (35)	\$ (1,106)
Special Project Expenditure	\$ (4,722)	\$ -
Transfer from Heritage Grant Received	\$ 4,722	\$ -
	<u>\$ 1,027</u>	<u>\$ (179)</u>

Net Surplus (Loss) on Heritage Projects

**Note 10****Members Accumulated Funds**

Opening Balance	\$ 186,602	\$ 180,456
Add Surplus for year	\$ 1,757	\$ 6,146
	<u>\$ 188,359</u>	<u>\$ 186,602</u>

**Note 11****Festival Reserve**

Opening Balance	\$ 16,182	\$ 14,986
Transfer from Current Year Music Festival surplus	\$ 1,878	\$ 3,882
Less Expenditure on long term benefits to Festival	\$ -	\$ (2,686)
	<u>\$ 18,060</u>	<u>\$ 16,182</u>

Closing Balance

**Note 12****Special Projects Reserve**

Opening Balance	\$ 7,955	\$ 4,005
Transfer from Current Year Festival surplus	\$ 1,929	\$ 3,950
Expenditure offset against Reserve	\$ (744)	\$ -
	<u>\$ 9,140</u>	<u>\$ 7,955</u>

Closing Balance

**SURREY HILLS NEIGHBOURHOOD CENTRE INC.**

Charity ABN: 85 629 719 592

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2019 - continued**2019      2018**Note 13****Fixed Assets:****Fixtures & Equipment at written down value:**

Cost at start of year	\$ 128,608	\$ 116,393
Additions during year	\$ -	\$ 12,215
Write off cost of fully depreciated items	\$ (25,479)	\$ -
Cost at end of year	<u>\$ 103,129</u>	<u>\$ 128,608</u>
Less Accumulated Depreciation	<u>\$ 73,448</u>	<u>\$ 89,937</u>
Written Down Value	<u>\$ 29,681</u>	<u>\$ 38,671</u>

**IT Development Costs:**

Cost at start of year	\$ 16,882	\$ 14,957
Additions during year	\$ -	\$ 1,925
Cost at end of year	<u>\$ 16,882</u>	<u>\$ 16,882</u>
Less Accumulated Depreciation	<u>\$ 11,939</u>	<u>\$ 7,719</u>
Written Down Value	<u>\$ 4,943</u>	<u>\$ 9,163</u>

The development of the Centre's website and IT back office reporting system will be developed over a number of years. The benefit of the upgrade will be utilised over more than one year, the cost of the project will be written off over the next 4 years.



## THANK YOU TO OUR PARTNERS

The Surrey Hills Neighbourhood Centre relies on and receives very generous financial and in-kind support from many organisations and businesses.